



Suncrest Childcare & Early Learning Center  
Suncrest United Methodist Childcare Ministries  
479 Van Voorhis Rd., Morgantown, WV 26505  
304-641-7625 EarlyLearningCenter@suncrestumc.net



## Vacation Notification

Child's Name: \_\_\_\_\_

Dates of Vacation: \_\_\_\_\_

In order to receive the half price tuition discount this form must be submitted and may not be changed **30 days prior to vacation**. The discounted tuition must be paid prior to the start of vacation in order to receive the discounted rate. If tuition is paid after the vacation, you will be required to pay the full amount to hold your child's position in the program.

Families are permitted 2 weeks of vacation per school year (September 1st - August 31st). Families enrolling after March 1st will only receive 1 week of vacation for that school year.

Parent/Guardian Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Staff Signature: \_\_\_\_\_